



NIVAS

National Infusion and
Vascular Access Society

The 8th NIVAS Conference

Keeping patients safe in vascular access and
IV therapy

Birmingham Conference and Events Centre (BCEC)

15–16 September 2020

Call for Abstracts

Delegates are invited to present a poster and/or an oral presentation of their work in the field of infusion therapy and vascular access. The author/s should submit an abstract of their work to Media1 Productions by 5pm on **Friday 22 May 2020**. Abstracts will be reviewed, and chosen authors will be invited to display their poster for the duration of the conference, or be offered the chance to give an oral presentation. The theme for this year's conference is the **Keeping patients safe in vascular access and IV therapy**, but this will not preclude any other subject. Prizes will be awarded for the best poster and oral presentation on the second day of the conference.

Abstracts will be assessed for acceptability against the following criteria:

- 1 Abstracts should relate to the authors' own work, and it is a condition of acceptance that at least one of the authors register to attend the meeting as a delegate.
- 2 The contribution should relate to original work and will normally be a report of: a) a completed piece of work, or b) work in progress with completion planned in time to allow outcomes to be reported in the poster or presentation itself.
- 3 If the work has been presented or submitted for prior presentation elsewhere, this should be made clear in the submission. The NIVAS Board reserves the right to reject any such submission.
- 4 The work presented should be specific and unambiguous, and the author/s should ensure that reliance can be placed on the precision of their data by, if appropriate, the use of statistical methods. The introduction should be used to put the content of the presentation into context with current thinking, the relevant literature etc. The information should be current.
- 5 It is the authors' responsibility to ensure that all appropriate permission/approval has been granted to present the data, including ethical approval as appropriate.
- 6 If the author/s is/are representing a commercial organisation, this should be made explicit. The NIVAS Board reserves the right to reject any such submission.

Please note the following abstract guidelines:

Length of abstract

You will be allowed a maximum of 500 words in the abstract box, the abstract can contain a maximum of 1 table or figure. It is suggested that the abstract is prepared in Word first and a word count performed as the electronic submission software will not accept more than 500 words.

Format of abstract

An abstract should start with an introduction to the background of the investigation and, where appropriate, a clear statement of the aims/objectives of the work. A statement of any methods used should follow including, for example, numbers of subjects in the study and means of collection of data. Results should be clearly stated with, if appropriate, statistical support. The abstract should end with a discussion/conclusion. In general, the abstract should be informative and contain as much detail as possible. Note that references (maximum of 4) should be entered in the box provided.

Submission process

1. Please submit your abstract online by going to www.nivas.org/conference
2. Complete the online form. You will be asked in separate drop-down boxes for the following:
 - Abstract title
 - Primary author and affiliation details (i.e. job title, department, address, contact email)

- Co-authors name and affiliations
 - Abstract body (maximum of 500 words) including objectives, method, discussion and conclusion
 - References
 - Has your abstract been presented or submitted for prior presentation elsewhere?
3. Abstracts which do not meet the above requirements or are deemed not to be of an acceptable overall standard will not be accepted.
 4. The deadline for receipt by Media1 Productions of completed abstracts is **5pm on Friday 22 May 2020**.
 5. The Board reserves the right to restrict acceptance of posters/oral presentations describing work carried out primarily in, or by members representing a commercial organisation.
 6. The Board reserves the right to reject any submission which is deemed not to meet the specified criteria or to be in any way incompatible with the overall objectives of NIVAS and/or the meeting itself. Individual decisions will not be discussed.
 7. All authors will receive an automated acknowledgement confirming receipt of abstract and will be informed by Monday 15 June whether or not their abstract has been accepted for presentation or as a poster. If a notification is not received, please contact nivas@media1productions.co.uk, otherwise you risk your entry not being accepted for inclusion in the conference programme.

8. Submissions chosen for oral presentation will be informed by 15 June (names and presentation titles will appear on the final programme).
9. All successful entrants will be eligible for the early bird conference discount.

Judging of best abstracts

The abstracts will be judged by Board members of NIVAS. Judges will declare conflicts of interest for each judged abstract. Judges declaring a conflict of interest may not vote on the abstract identified. The judging panel ensure adherence to these guidelines before prizes are awarded. These will be judged by the following criteria:

- Theoretical basis
- Relevance to/implications for practice
- Clarity of writing and clarity of presentation

Awards

A selection of abstracts will be chosen to be presented orally. The winner will be selected by the delegates and will be presented with a gift voucher. The best poster will be chosen by the NIVAS Board and will receive a gift voucher. Both prizes will be presented on Wednesday 16 September 2020.

**Closing date for submissions
is 22 May 2020**

Special offer for 2020 (only applicable to members of NIVAS)

NIVAS are offering members 50% discount off their registration fee if your abstract has been accepted for poster presentation at the conference. NIVAS will cover the full registration fee to those members who have their abstract chosen to present orally at the conference